

Richard H. Flathmann III

3 Sherman Place, Bethpage, NY 11714

Home: 516-932-1922; Cell: 516-242-8360

E-mail: richflath@gmail.com

Portfolio: www.richardf.com

Technical Skills

EXPERTISE IN

Software

Photoshop

Indesign

Dreamweaver

Acrobat

Windows

OS-X

Skills

Design

HTML

CSS

Self-learning

FAMILIAR WITH

Software

Flash

Premier

Apple Final Cut

3DSMax

Linux

Skills

Video Editing

Javascript

ASP

PHP

Networking

Web Scraping

Summary

Web Design

Dreamweaver, Photoshop, HTML & CSS. Wrote several applications in JavaScript and ASP. Dabbled in PHP. Continually strive to expand creative abilities and knowledge.

Graphics

Photoshop, ImageReady and other bitmap editors are a strong asset.

Interface Design

Interfaces are built graphically from the ground up in Photoshop, allowing total creative freedom. Some aspects require moderate programming to enhance the way the design interacts with Windows.

Flash

Experience with Flash has been concentrated primarily on small projects, such as banner ads. Have created intricate Flash animations such as diagramming audio/visual signal flows.

Desktop Publishing

Completed many comprehensive technical manuals, journals, reports, and product brochures in InDesign and Pagemaker. Responsible for all aspects including design, layout and pre-press work.

Video and Audio

Primary experience with audio/visual editing is on the Mac platform in Premier and Final Cut, creating music videos, product demo videos and DVDs.

Operating Systems & Networks

Extensive knowledge of all versions of Windows, a solid command of OS/X and a moderate level of experience with Linux and networking.

Hardware

Experienced with both the PC and the Mac, with an excellent grasp of hardware operations. Built many computers from the ground up. Often assisted the MIS Dept. in fulfilling their responsibilities.

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Experience

01/1999 – 05/2010

Communications Specialties, Inc., Hauppauge, NY - Web & Graphics Administrator

- Worked with PHP programmer to redesign company websites (commspecial.com, scandohd.tv) using Photoshop for the graphics work & Dreamweaver to create the HTML & CSS side.
- Designed much of the product literature and catalogs with Photoshop and InDesign
- Created graphics for banner ads, signage, posters and technical materials in Photoshop.
- Developed Flash animations for website and online advertising.
- Photographed and edited product shots in Photoshop for use in ad materials.
- Involved in much of the presswork required for finished product.
- Adobe Premier and Apple Final Cut implemented to create HD video demos to display on products.
- Served as back-up for MIS (software and hardware troubleshooting, installs, etc)

Achievements:

- Reduced annual tradeshow expenses by 20% by redesigning the tradeshow booth.
- Saved the company \$10,000+ by moving all publishing in-house.
- Utilized Photoshop & InDesign to create a product logo and 6 color brochure for a new product line.
- Employed Javascript to simplify and error check a complicated ordering process.
- Solved several conversion problems, such as placing AutoCAD output into publishing programs.
- Used ASP (Active Server Pages) to create a password-protected dealer site and a secure online RMA form that allowed customers to submit credit card information.

Special Recognition:

- Received "Way to Go!" award for dedication and commitment to the betterment of the company.
- Performance reviews consistently mention dedication, commitment, ability to meet tough deadlines, ability to find and learn new methods of accomplishing goals, ideas, steps in wherever needed.

1988 – 1999

Started "computer deZines," a PC consulting firm based in Oneonta, NY

Clients included:

- **Peter W. Harben, Inc.**, Morris, NY, International Industrial Minerals Consultant
Desktop publishing designing four extensive technical books, presentation and web design .
- **TLC Inc.**, Fly Creek, NY, Flying Magazine
Provided hardware, software, training, and support.
- **Seeley's Ceramics Intl.**, Oneonta, NY, International Ceramic Doll Maker
Provided hardware, software, training, and support for 12+ computer systems for inhouse DTP.
- **State University College at Oneonta**, Oneonta NY
Hardware and support. Acquisition, installation and maintenance of 125 computers.

Prior: US Army Ranger, 82nd Airborne Division, Ft. Bragg N.C.